Present: Harry Burt (NVCC), Paul Edelen (MCC), Eli Glatt (NCC), Myrta Groeneueld (MCC), Marty Hartag (SCSU), Senan Hayes (WCSU), Pat Hirschy (ACC), Mark Leach (HCC), Mary Rayappan (MxCC), Rachael Schettenhelm (GCC), Nick Stugard (TxCC), Milaim Tahiri (MCC)

The meeting was called to order at 1:35 pm.

1) After a review of the minutes, it was noted that Nick did not attend the December 9 meeting and his name should be removed as attending. With this change, Mark moved to approve the minutes, and Paul seconded. The motion was approved with abstentions from Nick and Mary, who had not attended.

2) Announcements
   AMATYC held its annual national conference November 9-13, 2011 in Austin TX. All who attended found it worthwhile.

3) Old Business
   Senan asked if the flow charts of mathematics courses shared by sister institutions was helpful. There has been positive response, with the suggestion to add the college name to the chart. Senan asked how flow charts were disseminated within the college, especially to students. Naugatuck includes it in their catalog. Housatonic, Middlesex, and Gateway make copies for all advisors. Gateway has posters located around the college. Eli mentioned that students at Norwalk were especially interested in statistics and asked if this was also true at other colleges. Senan stated that students generally choose courses according to fit in their schedule.

4) New Business
   a) The Committee discussed the status of Elementary Algebra within our system. The CSUs don’t have a system policy-decisions are made at the individual CSUs based on impact on adjunct budget, appropriateness for the university, etc. Senan works with Admissions to encourage students to take the course during the intercession. He mentioned that students exhibit understanding within the course but have lower long-term retention. Housatonic offers a 3-week computer-based session during the winter break for students close to completion. Mark mentioned that the course has a good success rate, but there aren’t as many A-grades. Tunxis also a 3-week/3-hour per day winter course for students who earned a D from a previous enrollment. They have had positive success both for the winter session Elementary Algebra course and for the next level course in the spring.
   b) Marty mentioned that Dr. Kennedy, the interim President for the merged Board of Regents, visited Southern to welcome the new college president Dr. Papazain. The selection process included airport interviews for the final 3 candidates. There was general discussion with other members regarding Dr. Kennedy’s visits to their college, especially
regarding special education. The BOR plans to tackle the issue in new ways. The Committee shared various issues related to reasonable accommodations. There should be access to multiple ways to learn. Student needs could be in processing information and/or in behavioral matters. Care should be taken so there is not a negative impact on the class environment.

c) Mark asked for clarification regarding appropriate mathematics courses for students certifying for MA degrees in teaching. His particular concern was for students who take developmental courses and intend to use the credits towards the required 30 credits. Related to this is the concern that students take higher-level courses and then follow with lower level courses. The Committee generally felt that this was not in keeping with the spirit of the 30-credit requirement.

d) Gateway mentioned that it is having some success with courses offered from the time slots 6:00-7:50 am and 10:00-11:20 pm. Naugatuck shared that Saturday and Sunday times seem to be popular with students.

4) The meeting adjourned at 2:50

Respectfully submitted, Pat Hirschy